



## Alsagers Bank Primary Academy - COVID Risk Assessment 2022

Location / Site	Alsagers Bank Primary Academy
Activity / Procedure	COVID school operation
Assessment date	13.01.22

Identify people at risk	YES or NO
Employees	YES
Children	YES
Visitors	YES
Contractors	YES

Identify hazard	Exposure to COVID – 19 in EY, KS1 and KS2 classrooms
Who might be harmed and how	Pupils, teachers, staff, visitors, contractors Through close contact, with adults and children, through expelled water droplets (sneezing, coughing, talking, breathing) Transfer of virus from hands to surfaces and from surfaces to hands
What is the risk rating H, M, L ?	M

### Control measures – What we plan to do

1. Ensure good ventilation in each classroom all day (windows and / or doors open)
2. Extra cleaning protocols in place
3. Staff in school take Lateral Flow tests twice weekly.
4. All staff are vaccinated
5. Follow public health and local outbreak control team guidance
6. Early Years setting using continuous provision ensuring that all resources are regularly sanitised
7. Class Charter created for and with the children –  
(Include instructions how to line up (1 metre away), use of toilet, moving around the classroom and school)  
Charter re-visited and modelled many times a day and linked to school behaviour system – lots of recognition of adherence to policy
8. Hands washed / or sanitised upon arrival to school, after each activity, before and after each break time, after coughing or sneezing and at the end of the day.
9. Conversation in the classroom from adult height, where appropriate and staff are able to wear face masks or shields if preferred
10. If case is confirmed parents and staff sent warn and inform letter after each case. Advise siblings to isolate due to high household transmission levels.

<b>Identify hazard</b>	<b>Lack of social distancing using toilets and poor hygiene</b> resulting in direct and indirect transmission of the virus
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### Control measures – What we plan to do

1. Toilets – Boys and girls – extra cleaning scheduled during the day – prior and post lunchtime
2. Extra Signs in toilet re washing hands
3. Extra soap ordered to ensure we do not run out
4. Handwashing / sanitising routines established and times for set washing consistent amongst all classes.



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<b>Identify hazard</b>	Contact of shared resources resulting in indirect transmission of the virus
<b><u>Control measures – What we plan to do</u></b>	
<ol style="list-style-type: none"> <li>1. Early Years, Continuous provision resources to be regularly cleaned and hands washed by children in-between activities.</li> <li>2. Tables, door handles and other surfaces cleaned throughout the day</li> <li>3. Children allocated own equipment where possible</li> <li>4. Children encouraged to wash hands / use hand gel before lessons and after each lesson</li> <li>5. Resources left on front tables for cleaning / steaming – if shared within the day</li> <li>6. All surfaces left clear at end of the day</li> </ol>	
<b>Identify hazard</b>	<b>Risk of spreading virus due to close contact with children – 1:1 including first aid, personal care and restraint</b> resulting in direct transmission of the virus
<b><u>Control measures - What we plan to do</u></b>	
<ol style="list-style-type: none"> <li>1. Identify needs of children</li> <li>2. Staff to wear PPE, mask and gloves</li> <li>3. Personal care – PPE (mask, gloves and apron)</li> <li>4. Administering first aid to be carried out side to side, using verbal instructions if possible. Gloves, apron, face mask and shield must be worn at all times</li> <li>5. If child has temperature or new and continuous cough – child taken to VENTILATED LIBRARY (staff to wear PPE) If child has temperature or new cough, then inform office and parents will be contacted. Staff in PPE to stay with child until parent arrives. Siblings advised to test.</li> <li>6. Member of staff who was with child – removes PPE in disabled toilet by office and place in yellow bins, wash hands and use hand gel. (Staff can return to work after this situation)</li> </ol>	
<b>Identify hazard</b>	<b>Risk of spreading virus due to poor hygiene</b> resulting in indirect transmission of the virus
<b><u>Control measures - What we plan to do</u></b>	
<ol style="list-style-type: none"> <li>1. Hands washed / or sanitised upon arrival to school, after each activity, before and after each break time, after coughing or sneezing and at the end of the day.</li> <li>2. Hand gel dispenser at the door of each classroom and extra supplies in all classrooms</li> <li>3. Hand gel order in large quantities</li> <li>4. Extra soap dispensers and re-fills in each classroom</li> <li>5. Washing hands posters replaced in all washing areas</li> <li>6. Reminders how to wash hands properly – videos and posters</li> </ol>	
<b>Identify hazard</b>	<b>Risk of infection due to lack of cleaning</b> resulting in indirect transmission of the virus
<b><u>Control measures - What we plan to do</u></b>	
<ol style="list-style-type: none"> <li>1. All surfaces, handles, toilets and shared equipment will be cleaned each morning and afternoon by cleaning staff</li> <li>2. PPE will be worn by all when cleaning</li> <li>3. Shared resources left on front desks for cleaning at end of the day</li> <li>4. Toilets checked throughout the day and cleaned at midday in addition to morning clean</li> </ol>	



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5. Displays to be designed to engage children but not encourage touching	
<b>Identify hazard</b>	<b>Risk of illness of vulnerable staff and family members</b> through direct and indirect transmission of the virus
<b>Control measures - What we plan to do</b>	
<ol style="list-style-type: none"> <li>1. Awareness of vaccination status of all staff and volunteers</li> <li>2. Staff are allowed to wear PPE when in school at all times if they wish</li> <li>3. Issuing of all relevant risk assessments to staff concerning re-turning to work – and allow them to comment and contribute</li> <li>4. Staff in school take Lateral Flow tests twice weekly.</li> </ol>	
<b>Identify hazard</b>	<b>Risk of illness of vulnerable children and family members</b> through direct and indirect transmission of the virus
<b>Control measures - What we plan to do</b>	
Children who have been identified as extremely clinically vulnerable families are encouraged to have discussion with HT and individual risk assessment completed when/if necessary.	
<b>Identify hazard</b>	<b>Emotional Wellbeing of Staff</b>
<b>Control measures - What we plan to do</b>	
<ol style="list-style-type: none"> <li>1. Trained mental Health first aider on staff</li> <li>2. Peer to peer support</li> <li>3. Open door policy for concerns</li> <li>4. Weekly review at each staff meeting</li> <li>5. Staff in school take Lateral Flow tests twice weekly.</li> </ol>	
<b>Identify hazard</b>	<b>Visitors coming into school</b>
<b>Control measures - What we plan to do</b>	
<ol style="list-style-type: none"> <li>1. No unnecessary visitors allowed in school during the school day.</li> <li>2. No visitors onto site if showing any symptoms.</li> <li>3. All visitors into school to sign in electronically for school records.</li> <li>4. All visitors in school must wear a face mask and sanitise hands on arrival.</li> </ol>	

OVERALL level of risk		
NOT REDUCED THE OVERALL RISK	<b>REDUCED THE OVERALL RISK TO SOME DEGREE</b>	CONSIDERABLY REDUCED THE RISK
Assessor's comments	Regular reviews take place	