



## THE SOCIETAS TRUST

### JOB DESCRIPTION FOR HEAD TEACHER

#### ASH GREEN PRIMARY ACADEMY

The School Teacher's Pay and Conditions Document gives details of the role and professional responsibilities of the Head Teacher. Within that framework, the CEO, Trust Directors and Local Governors are seeking to emphasise the following:

#### JOB PURPOSE

- To develop and manage the academy effectively and efficiently within The Societas Trust, providing a clear vision with positive, incisive and purposeful leadership, ensuring a successful long-term strategy for the academy;
- To ensure the highest possible quality of education, range of educational opportunities and achievement for all pupils;
- To perform a leading role in the development of the Trust as a member of the Trust's Executive Board, also working collaboratively with the other Head Teachers and settings within the Trust.

#### JOB SPECIFICATION

- To provide clear leadership, educational direction and professional guidance, working with the Trust and local Governing Board to develop and implement agreed aims and policies;
- To demand ambitious standards for all pupils, overcoming disadvantage and advancing equality, instilling a strong sense of accountability in staff for the impact of their work on pupil's outcomes;
- To secure excellent teaching through an analytical understanding of how pupils learn and of the core features of successful classroom practice and curriculum design, leading to rich curriculum opportunities and pupil's well-being;
- To lead and manage the school's annual planning, monitoring, and evaluation procedures;
- To ensure that the school's systems, organisation and processes are well considered, efficient and fit for purpose, upholding the principles of transparency, integrity and probity;

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Ash Green Primary



Ellison Primary



Gladstone Primary



Goldenhill Primary



Summerbank Primary



Oaklands Nursery

- To manage the school's budget effectively in conjunction with the Business Manager, Trust and local Governing board;
- To foster excellent practice and high standards across the full age and ability range, for our culturally diverse demographic of pupils;
- To establish a positive ethos which reflects a commitment to high achievement, inclusion, an effective and enjoyable learning environment, good relationships and equality of opportunity for all pupils;
- To facilitate and initiate new ideas and encourage developments in education in the light of the new Ofsted Framework ensuring the successful implementation of a broad, rich and appropriate primary curriculum for Ash Green Primary Academy;
- To lead, co-ordinate and motivate the whole school staff team, ensuring effective staff well-being, appropriate development and training, with opportunities for each individual's personal and professional growth within the wider staff team;
- To ensure the care, well-being and safety of all pupils in an environment in which each pupil is valued and achievement is celebrated;
- To forge and develop supportive relationships and positive liaison with parents, the community, other schools, local religious and community organisations and businesses, and the various services and agencies which support the school;
- To ensure a safe, well-maintained stimulating and inspirational school environment;
- To work cooperatively, managing and coordinating multiple projects in a busy and dynamic environment;
- To work closely with partner settings within the Trust to drive school improvement and further develop leadership;
- Demonstrate and maintain commitment to The Societas Trust, its aims and values.

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